

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
October 9, 2012

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday, October 9, 2012 at 7:00 pm.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Trip Chewning  
Councilor John Copeland  
Councilor Mark Davis  
Councilor Donna Gray  
Councilor Tom Simon  
Councilor Carole Snyder

**Staff Present**

Donald Riffey, Maintenance Supervisor  
Rebecca L. Layman, Municipal Clerk

**Town Attorney**

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda.**

Councilor Copeland made a motion to set the agenda. Councilor Snyder seconded the motion. All Councilors were in favor.

**6. Citizen Comments.**

No citizens had signed up to speak.

**7. Approval of Previous Council Meeting Minutes**

Councilor Copeland made a motion to approve the minutes from the September 10, 2012 Town Council meeting. Councilor Chewning seconded the motion. All Councilors were in favor and the minutes were approved.

**8. Report of the Facilities Committee**

Councilor Snyder reported that the Town Hall roof replacement was complete.

**9. Report of the Personnel and Finance Committee**

Councilor Chewning made a motion to approve a \$200.00 donation to the Cedar Creek Battlefield Foundation to sponsor one cannon. Councilor Snyder seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Davis – Yes

Motion carried 6-0

Councilor Chewning gave the treasurer's report.

Councilor Chewning made a motion to approve the bills that that were paid in the month of September. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Davis – Yes

Motion carried 6-0

#### **10. Report of the Public Works Committee**

Councilor Copeland made a motion to approve \$25,000.00 for the implementation upgrade for the reuse non-potable water improvements to be installed at the Water Treatment Plant. Councilor Chewning seconded the motion. Councilor Davis asked Donald Riffey if he had confidence that since this was somewhat a non standard way of addressing this particular issue and so far in the selection of equipment. Councilor Davis asked Donald if he again had confidence that if there is an issue with it performing as we anticipate that we will be able to resolve it either through engineering assistance and tweaking it from the vendor that is selling it to us and providing service. Councilor Davis asked Donald if he see any risk by going this route verses what we were originally planning on doing. Donald stated that everything will be pulled out of the ground and in the building, and he does not see any down falls at this point. All Councilors were in favor with the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Davis – Yes

Motion carried 6-0

#### **11. Report of Public Safety Committee**

Report of the Police Department was given by Councilor Simon. Chief Breeden was unable to attend the meeting due to a service call.

#### **12. Report of the Ordinance Committee**

No report at this time.

#### **13. Report of the Planning and Zoning Committee**

Councilor Davis made a motion to accept the revisions to the Updated Specific Improvements Plan (SIP) Councilor Snyder seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes

Councilor Copeland – Yes

Councilor Davis – Yes

Motion carried 6-0

Next Planning Commission workshop is October 15, 2012

#### **14. Report of Special Committees**

Mayor Harbaugh stated the re-enactment will be the weekend of October 20, 2012

The Town of Middletown will be having trick or treating from 6-8 pm on October 31, 2012

Mayor Harbaugh stated the first weekend of November there will a fireworks trade show at the Middletown Park.

#### **15. New or Unfinished Business**

Next Committee Meeting will be October 16, @ 7:00 p.m.

Next Work Session Meeting will be November 5, 2012 @ 7:00 p.m.

#### **16. Petitions and Communication**

Mayor Harbaugh presented the Proclamation of Red Ribbon Week to JT and Anthony who are young marines in support of a drug free environment.

Mayor Harbaugh would like to clarify and add to, as well as apologize to the Town and members of Council to an article that was published in the Frederick County Report. The article stated that the Deputy Clerk of the Town of Middletown was asked to call businesses, and ask if they would like to give a donation to sponsor one or more cannons for the Cedar Creek Battlefield foundation. Mayor Harbaugh stated that fund raising was not his goal when he asked the Deputy Clerk to make the phone calls; it was more for promoting the Town and the Re-enactment.

#### **17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:25 p.m.

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Charles H. Harbaugh IV, Mayor

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Rebecca L. Layman  
Town Clerk

